MINUTES OF THE PITCAIRNGREEN VILLAGE ASSOCIATION COMMITTEE MEETING HELD ON MONDAY 10 NOVEMBER 2014

COMMITTEE MEMBERS PRESENT:

Andy Blues, Wilma Lumsden, Amanda McGowan, Hilary Mackenzie, Andrew Robinson, Andrew Still, Lee Harvey

Item	Detail	Action
1	Welcome and Apologies	
1.1	Apologies received from Elspeth Farmer.	
1.2	David Clifford tendered his resignation with immediate effect.	
2	Minutes of Previous Meeting	
2.1	The minute of the previous meeting was not approved. It was decided	AM, AB,
	that AM, AB & WL are to compare against the Chair's proposed	WL, LH
	changes, agree suitable wording and pass to LH for typing. To be	
	resubmitted for approval at the December meeting.	
2	HM left the meeting.	
3	Matters Arising	
3.1	Pat Burnett and James McWilliams had both tendered their resignation	
	during the past month. AR noted that both would be a loss to the	
3.2	committee.	
3.2 4	AM nominated and AB seconded LH as secretary for the PVA. Business	
4.1		
4.1	AR tabled a confidential report "Appointment of Volunteer Hall Keeper".	
	The Committee APPROVED the use of the Service Occupancy	
	Agreement and Schedule. The Committee APPROVED the panel's	
4.2	recommendation to appoint James Reid as Volunteer Hall Keeper.	
4.2	AM raised that PU5s were not checking toilets, emptying nappy bins and had spilled cornflakes on grass in garden. Also, a hall user had	
	stated at the village lunch that they would not be prepared to put tables	
	and chairs away as it was "the Hall Keepers job". WL requested that it	
	be put into the newsletter that it is not up to the hall keeper to clear/set	AR
	up furniture etc.	AIX
	AR read out a letter from PU5s which listed a few issues that they were	
	unhappy about:	
	 Lock on their shed – This had to be done as somebody had 	
	removed equipment without permission or awareness and had not	
	returned it. They wasted a lot of valuable time searching for the	
	items and were found in the hall office. The letter stated that they	
	had been informed that a member of the Committee was seen in the	
	shed that weekend, but could not prove who removed the	
	equipment.	
	Fire Risk in Shed – It is felt that there is no fire risk in the shed.	
	as none of the sockets are used. There are recommendations on	
	tackling small fires and the chance of someone being able to	
	procure a key within minutes is unlikely.	
	Rodent Control – PU5s had not been informed that this was in	AB & AS
	place in their shed until last week. They would like to be made	
	aware of future appointments in advance, and also know the	
	outcome of these visits. They are present 5 mornings a week and	
	access can be arranged outside these times.	
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 4.2 (cont) Hall Care – They will sweep their floor, vacuum the entrance, clean the kitchen and check toilets are tidy. They wish to continue to develop their relationship with the PVA. They propose that in 2015 they start to pay £100 per month with an increase as able to. Will discuss this at December meeting with PVA as Cat Christia and Steve Stalker have been invited to attend. They thank the PVA for their support. LH mentioned that Louise Ogilvy, PUSs had mentioned to her whilst opening up the hall, that a plastic box of theirs had gone missing, but it was later found in the office also. WL suggested that they could leave it in the cupboard beside the small fridge in the back hall. The committee discussed the property convenor role. It was agreed that AB and AS are to take over the property convenor role from HM and EF. AS to speak with HM to get her keys. 4.3 Craft Show was a success doing 1/3 better than last year. The Summary of the Craft Fair shows income of £1,587.05 and projected expenses so far of £63.47. WL asked that any further claims for expenses be given to her asap. The surplus for the Craft Fair last year was £1,004. 4.4 WL highlighted items for approval from her Treasurers report which had been circulated by e-mail in advance of the meeting. Invoices were approved for payment and Treasurer's report was NOTED. 5 Facilities 5.1 AB stated that Stewart Nightingale has condemned the fire in the flat. LH to contact decorators for quotes on bringing flat up to a decent standard. 5.2 WL to speak to Tom Angus for advice on how to improve the acoustics. AM confirmed that the kitchen is now completed, but waiting for a date for an engineer to look at noisy fridge. Committee agreed to withhold money to value of fridge and will pay this after the issue is resolved. HM raised £65.44 from selling the scrap metal from the old kitchen. Sub-committee request to buy soap and paper towel dispensers was APPROVED. Inventory			
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7 AOCB	Α	OCB	
8 Future Meetings	F	uture Meetings	
8.1 Next meeting to be held at the Pitcairngreen Inn on 8 December at 6:30pm.	1 N	ext meeting to be held at the Pitcairngreen Inn on 8 December at	

Signed by Chair: Andrew Robinson

Date: 08/12/2014