

**MINUTES OF THE PITCAIRNGREEN VILLAGE ASSOCIATION  
COMMITTEE MEETING HELD ON  
FRIDAY 20 FEBRUARY 2015**

**COMMITTEE MEMBERS PRESENT:**

Amanda McGowan, Andy Blues, Andrew Robinson, Andrew Still, Elspeth Farmer, Lee Harvey & Wilma Lumsden.

<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>1</b>	<b>Welcome and Apologies</b>	
1.1	AR thanked all for coming to this extra meeting to appoint the Volunteer Hall Keeper and make final decisions for the works to the flat.	
<b>2</b>	<b>Recruitment of Hall Keeper – Post Interview</b>	
2.1	AR circulated a Confidential Report titled "Appointment of Volunteer Hall Keeper". The Committee approved the appointment of Gery and Candice Gerard.  <i>AR left the room to call Gery and Candice to offer them the role which they advised they were delighted to accept.</i>	
<b>3</b>	<b>Proposed Works in Hall Flat</b>	
3.1	AR circulated the quotes that AS had sourced for the provision of a gas supply, installation of gas central heating and fitting carpets throughout the flat. The Committee decided to proceed with these works and to fit the better quality Worcester Boiler.  It was agreed that as Gery and Candice were keen to decorate the flat themselves, that we would reimburse the cost of decorating materials up to £1,000.  Gery and Candice can also choose the carpets for the flat and we will pay £774.00 towards them in line with the best quote received. On this basis, all carpets purchased to belong to the flat and to be left in a clean condition or replaced at the end of their occupancy.  All present agreed to proceed with all the works as soon as possible. AR to complete the form for Scottish Gas Networks to carry out the installation of the gas supply to the flat. The boiler installation to be carried out on completion of these works.	AR
<b>4</b>	<b>AOCB</b>	
4.1	AS offered his trailer for moving stuff to the tip. The old kitchen units are to go either to Salvation Army or to the tip as soon as possible.	AM
4.2	AR and AMc to write an induction plan for Gery and Candice.	AR & AMc

Signed by Chair:

*Andrew Robinson*

Date: 02/03/2015